

Office equipment

Did you know that the photocopier has 69 microbes per square inch? And your keyboard has 3,295 microbes per square inch. Think about all those germs transferring from one machine to the other. Gross.

Clean your hands using an alcohol-based sanitizer using these simple steps.

- 1) Put some hand sanitizer on your palm and rub your hands together.
- 2) Be sure to cover all surfaces, including your fingers and wrists.
- 3) Rub hands together for 15-25 seconds, or until dry. Hand sanitizers do not work if hands are visibly soiled. In this case, wash your hands with soap and water.

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